



MATERI MANAJEMEN OJS INTERMEDIATE

TATA KELOLA JURNAL SECARA DARING PENUH

**Disampaikan pada Acara Workshop/Rakernas
RELAWAN JURNAL INDONESIA
Sidoarjo, 14-15 April 2017**

"Berbagi Bersama Giatkan Publikasi"

DIDIK SUPRIYANTO

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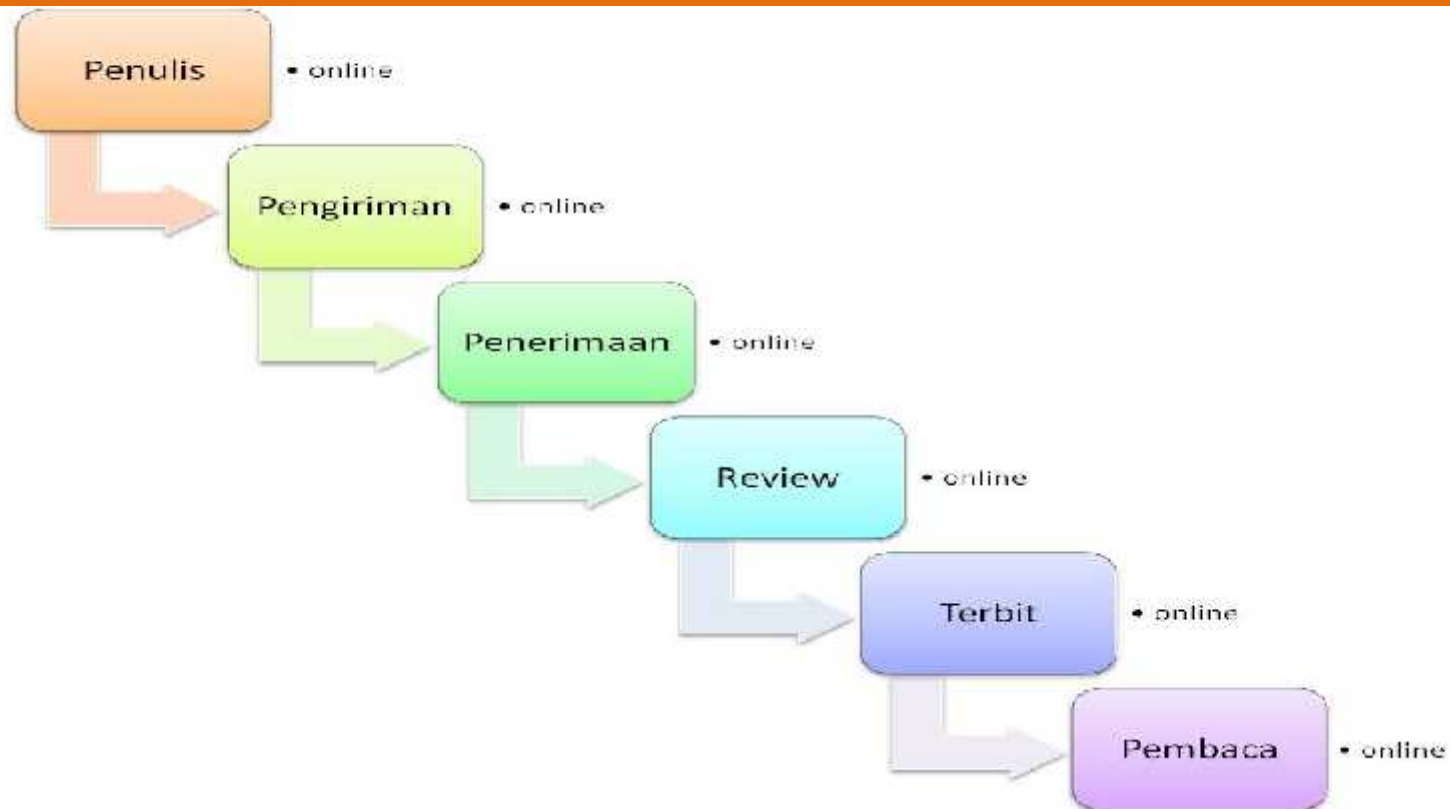
didiksupriyanto21@gmail.com

Jurnal yang Dikelola: **MODELING** (Jurnal Prodi PGMI)

Penyerahan Artikel secara Daring

Electronic journal (e-journal) atau jurnal elektronik merupakan versi elektronik dari suatu jurnal. *E-journal* berisikan informasi-informasi digital yang dapat berupa teks atau gambar. Dengan adanya *e-journal* maka penerbitan jurnal ilmiah sudah melalui proses elektronik, artinya proses pengiriman, penerimaan, *review* sampai proses terbitnya sudah dilaksanakan secara *on-line* sehingga memudahkan akses dan menekan biaya penerbitan.

Alur Penerbitan Jurnal Elektronik



Penyerahan Artikel Secara Daring

PENULIS:
Melakukan Registrasi
dulu di akun OJS



Penyerahan Artikel Secara Daring

PENULIS:

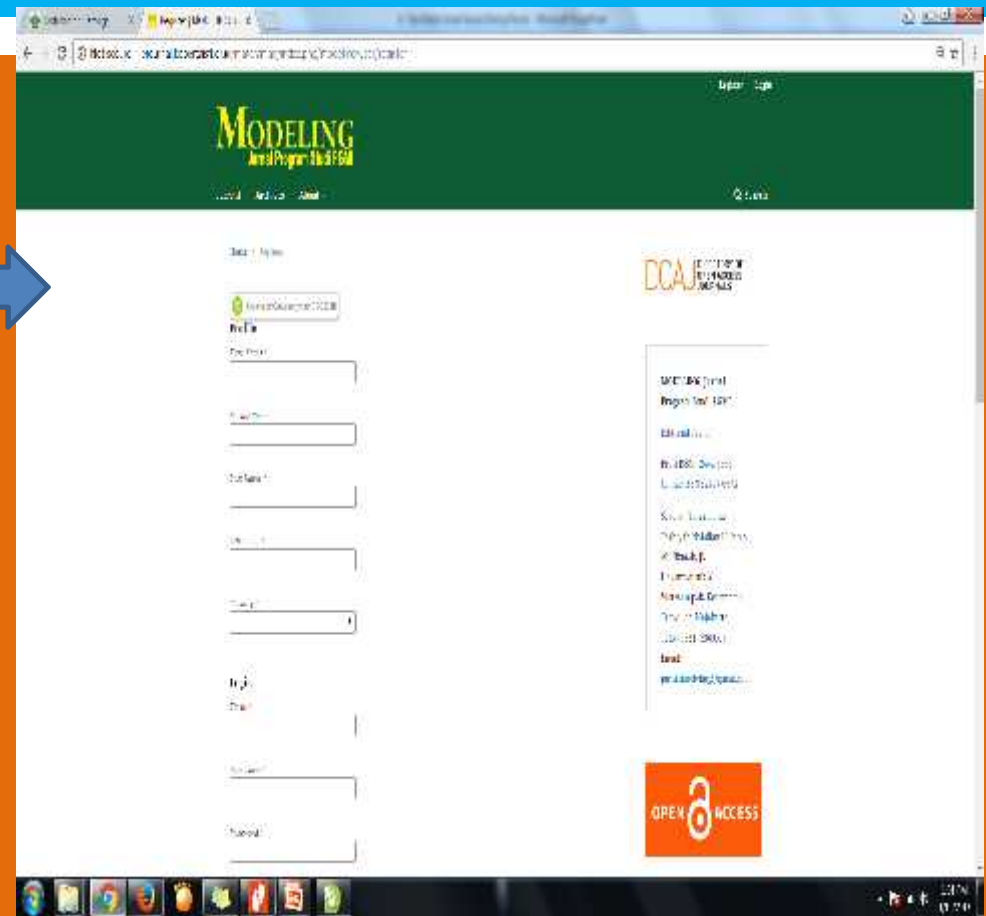
Isi semua formulir
registrasi pada menu
register, kemudian klik
register pada pojok kiri
bawah.



The screenshot shows a web browser window displaying the registration page of the 'MODELING And Program Modifikasi' journal. The page has a green header with the journal's title. Below the header, there is a registration form with several input fields: 'Nama Lengkap', 'Email', 'No. HP', 'No. Telp', 'Alamat', 'Kota', 'Provinsi', 'Kode Pos', 'No. Akun', and 'Password'. To the right of the form, there is a sidebar with a list of links under the heading 'DAFTAR ISI'. At the bottom right of the page, there is a red button labeled 'OPEN ACCESS'. The browser's address bar shows the URL 'http://www.modeling-journal.com/index.php/register'.

Penyerahan Artikel Secara Daring

Sebelum melakukan submit naskah, penulis harus mempelajari dulu jurnal yang akan disubmit (lihat panduan penulisan jurnal, jangan menggunakan gaya selingkung sendiri, gunakan template yg sudah ada, kutip beberapa artikel yang sudah terbit)



Penyerahan Artikel Secara Daring

EDITOR:

- 1. Artikel yang masuk diterima editor.**
- 2. Status naskah belum didistribusikan ke reviewer (Unassigned)**

Tugas Utama Editor:

- 1. Membuat Issue**
- 2. Mengecek naskah di internet untuk menghindari plagiasi.**
- 3. Mengecek focuss and scope.**
- 4. Menunjuk dan menugaskan editor bagian.**
- 5. Mendistribusikan naskah ke editor bagian.**
- 6. Menolak naskah jika tidak sesuai focuss and scope.**

"Berbagi Bersama Giatkan Publikasi"

Penyerahan Artikel Secara Daring

Log in Sebagai Author/Penulis

The screenshot shows the 'MODELING: Jurnal Program Studi PGMI' website. The left sidebar contains navigation links: 'Index 1', 'Submissions', 'Issues', 'Settings', 'Users & Roles', and 'Tools'. The main content area is titled 'Submissions' and has tabs for 'My Queue', 'All Active', and 'Archives'. Under 'My Queue', there is a section for 'Unassigned' submissions. A table lists four submissions with their IDs, authors, titles, and a 'Submission' link. A blue speech bubble with the text 'Klik New Submission' points to a 'New Submission' button located to the right of the submission list.

ID	Author	Title	Stage
2038	baharun	PENILAIAN BERBASIS KELAS PADA PEMBELAJARAN PENDIDIKAN AGAMA ISLAM DI MADRASAH	Submission
2516	baharun	PENILAIAN BERBASIS KELAS PADA PEMBELAJARAN PENDIDIKAN AGAMA ISLAM DI MADRASAH	Submission
2560	Zurgobbar	Pendidikan Damai sebagai Pembinaan Keadaban Kewarganegaraan di Bidang Sosial	Submission
2601	rasmawan	PENGEMBANGAN MODUL MATA KULIAH KIMIA SMP BERBASIS INKUIRI DISERTAI PENILAIAN BERBASIS KINERJA	Submission

Penyerahan Artikel Secara Daring

The screenshot shows the 'Submission Wizard' for JI Relawan. The interface includes a sidebar with navigation links (Tasks, Submissions, Issues, Settings, Users & Roles, Tools) and a main content area with a progress bar (1. Start, 2. Upload Submission, 3. Enter Metadata, 4. Confirmation, 5. Next). The 'Enter Metadata' step is active, showing a 'Section #' dropdown menu. Below this is a list of submission requirements with checkboxes. At the bottom, there is a 'Comments for the Editor' text area and a 'Save and continue' button. Three blue callout bubbles provide instructions: 'Centang semua kotak kecil' (Check all small boxes) points to the requirements list; 'Pada Kolom Sections pilih Article' (In the Sections column, choose Article) points to the 'Section #' dropdown; and 'Klik Save and Continue' (Click Save and Continue) points to the 'Save and continue' button.

Submission Wizard

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next

Section #

Centang semua kotak kecil

Pada Kolom Sections pilih Article

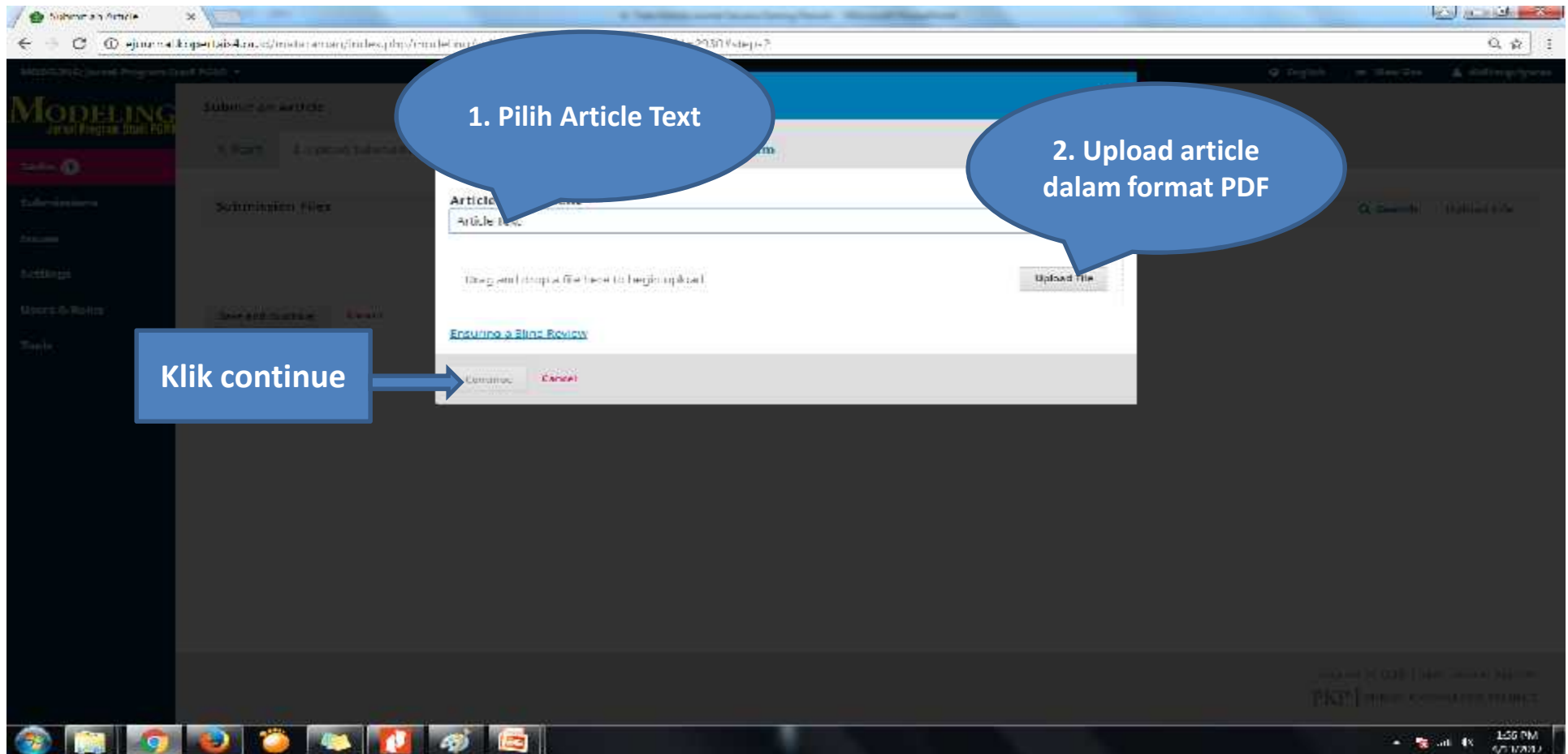
Klik Save and Continue

Comments for the Editor

Save and continue

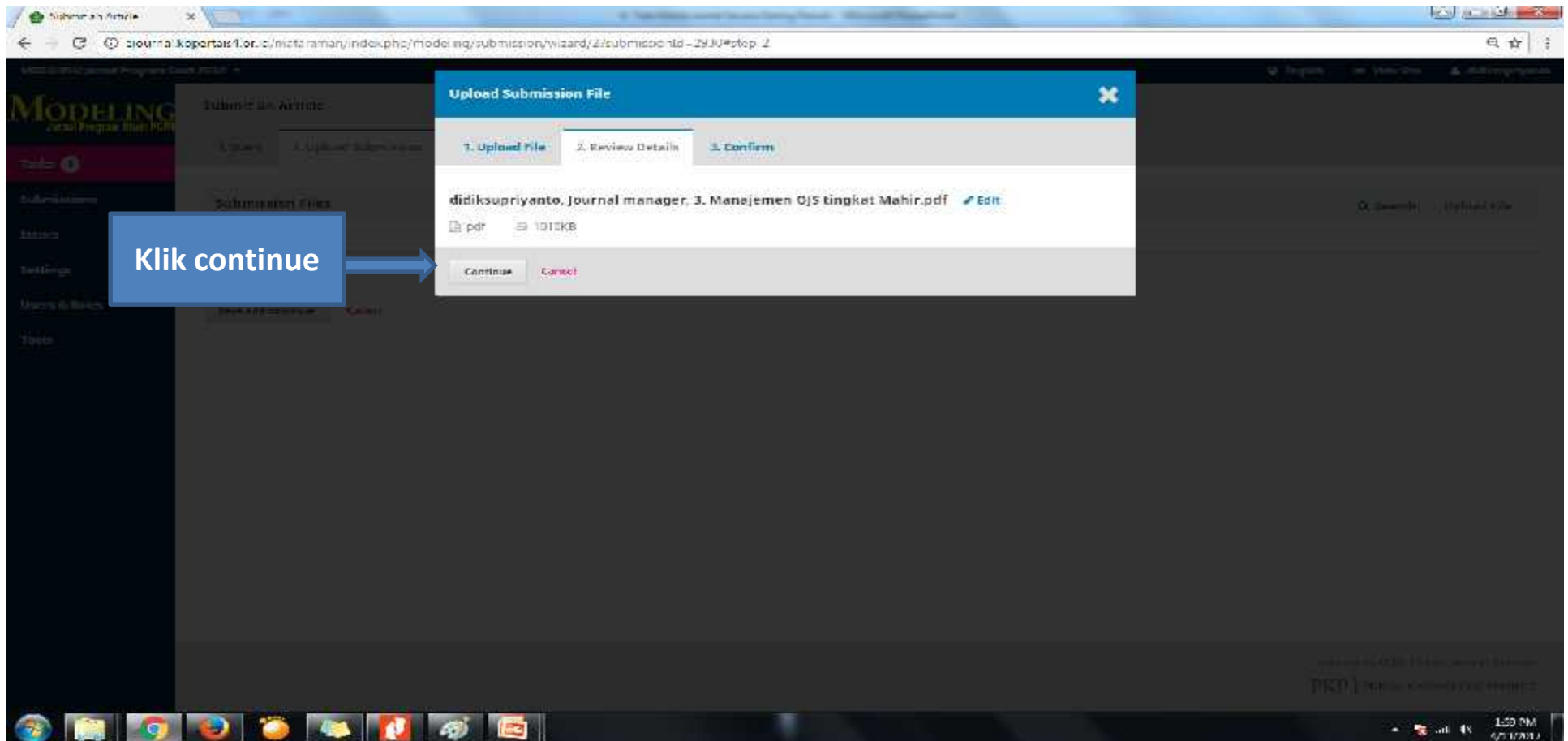
"Berbagi Bersama Giatkan Publikasi"

Penyerahan Artikel Secara Daring



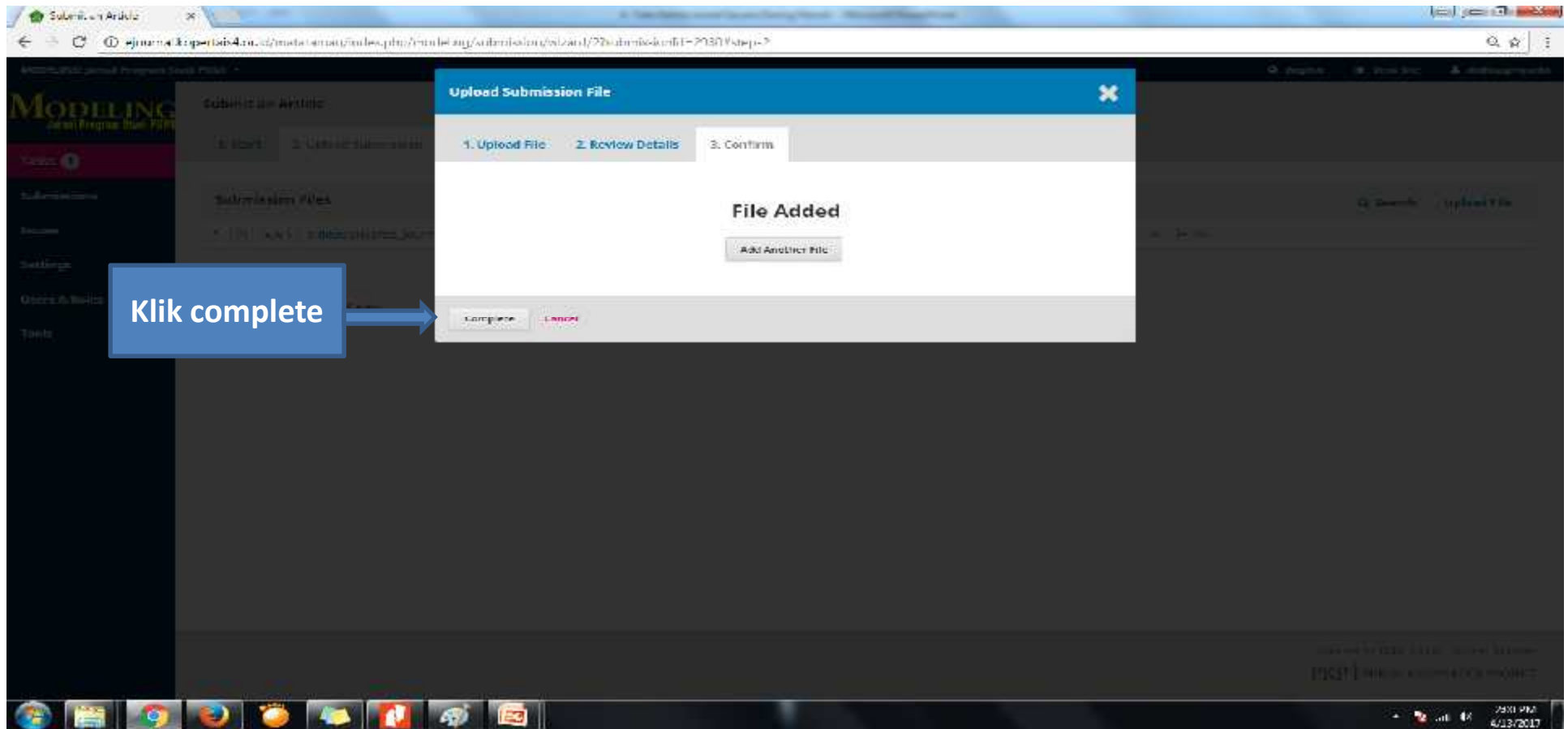
"Berbagi Bersama Giatkan Publikasi"

Penyerahan Artikel Secara Daring



"Berbagi Bersama Giatkan Publikasi"

Penyerahan Artikel Secara Daring



"Berbagi Bersama Giatkan Publikasi"

Penyerahan Artikel Secara Daring

The screenshot shows a web browser window with the URL `ejournal.kopertais4.or.id/motaraman/index.php/modeling/submission/wizard/2/submissionId-2930/step-2`. The page title is "Submit an Article". A progress bar at the top indicates the current step: 1. Start, 2. Upload Submission (active), 3. Enter Metadata, 4. Confirmation, 5. Next Steps. The main content area is titled "Submission Files" and contains a table with one row: a file icon, the filename "indiko suryanto, Journal manager, 5. Manajemen GIS tingkat Mahir.pdf", and the text "Article Test.". Below the table is a "Save and continue" button. A blue arrow points from a blue box labeled "Save and Continue" to this button. The left sidebar contains a menu with "Tasks" (1), "Submissions", "Issues", "Settings", "Users & Roles", and "Tools". The footer of the page mentions "powered by OJS | Open Journal Systems" and "PKP | PUBLIC KNOWLEDGE PROJECT". The Windows taskbar at the bottom shows the time as 2:02 PM on 4/23/2017.

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Submission Files

File Name	Article Test
indiko suryanto, Journal manager, 5. Manajemen GIS tingkat Mahir.pdf	

Save and continue

Save and Continue

powered by OJS | Open Journal Systems
PKP | PUBLIC KNOWLEDGE PROJECT

Penyerahan Artikel Secara Daring

Isilah form di samping (tanda bintang merah berarti wajib diisi)

Klik Save and Continue

The screenshot shows a web browser window displaying the submission interface for IJI Relawan Journal. The page has a dark blue sidebar on the left with navigation links: Home, Submission, Issues, Settings, Users & Roles, and Tools. The main content area is titled "New Article" and contains several input fields: "Title" (with a red asterisk), "SubTitle", and "Abstract" (with a red asterisk). Below these fields is a "List of Contributors" table. At the bottom of the form are "Save and Continue" and "Cancel" buttons. The footer of the page includes the text "IJIRelawan, D.I.S. | JOURNAL OF INDIAN KNOWLEDGE" and "PKP | PUBLIC KNOWLEDGE PRACTICE".

List of Contributors				
Name	Email	Role	First Name	Last Name
Dr. Supriyanto	dr.supriyanto@ijirawan.com	Journal Manager	Dr.	Supriyanto

Penyerahan Artikel Secara Daring

MODELING: Jurnal Program Studi PGMI

English View Site

Zoom: 150%
Reset to default

Submit an Article

1. Start
2. Upload Submission
3. Enter Metadata
4. Confirmation
5. Next Steps

Your submission has been uploaded and is ready to be sent. You may go back to review and adjust any of the information you have entered before continuing. When you are ready, click "Finish Submission".

Finish Submission Cancel

Klik Finish Submission

powered by OJS | Open Journal Systems
PKP | PUBLIC KNOWLEDGE PROJECT

Penyerahan Artikel Secara Daring

The screenshot shows a web browser window with the URL <http://ejournal.iainpgri4.com/index.php/modeling/submission/submit/201819>. The page title is "MODELING: Jurnal Program Studi PGMI". The navigation bar includes "English", "View Site", and a user profile "didiksupriyanto". The left sidebar lists "Tasks 1", "Submissions", "Issues", "Settings", "Users & Roles", and "Tools". The main content area is titled "Submit an Article" and shows a progress bar with five steps: 1. Start, 2. Upload Submission, 3. Enter Metadata, 4. Confirmation, and 5. Next Steps. The "Submission complete" message states: "Thank you for your interest in publishing with MODELING: Jurnal Program Studi PGMI." It then asks "What Happens Next?" and explains that the journal has been notified and a confirmation email has been sent. It lists three options: "Review this submission", "Create a new submission", and "Return to your dashboard". A blue box with the text "Klik Review this submission" and a large blue arrow points to the "Review this submission" link. The footer mentions "powered by OJS | Open Journal Systems" and "PKP | PUBLIC KNOWLEDGE PROJECT". The system clock shows 2:09 PM on 6/11/2017.

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Submission complete

Thank you for your interest in publishing with MODELING: Jurnal Program Studi PGMI.

What Happens Next?

The journal has been notified of your submission, and you've been emailed a confirmation for your records. Once the editor has reviewed the submission, they will contact you.

For now, you can:

- [Review this submission](#)
- [Create a new submission](#)
- [Return to your dashboard](#)

Klik Review this submission

powered by OJS | Open Journal Systems
PKP | PUBLIC KNOWLEDGE PROJECT

2:09 PM
6/11/2017

Penyerahan Artikel Secara Daring

The screenshot shows the 'MODELING: Jurnal Program Studi PGMI' submission workflow. The interface includes a left sidebar with navigation links (Tasks, Submissions, Issues, Settings, Users & Roles, Tools) and a top navigation bar with tabs for Submission, Review, Copyediting, and Production. The 'Production' tab is active, showing sections for 'Production Ready Files', 'Production Discussions', and 'Galley'. Three blue callout boxes with arrows provide instructions: '1. Klik Production' points to the 'Production' tab; '2. Klik Add Galley' points to the 'Add galley' button; and '3. Klik Schedule for Publication' points to the 'Schedule For Publication' button. The bottom of the screen shows a Windows taskbar with various application icons and a system clock indicating 2:15 PM on 4/21/2017.

1. Klik Production

2. Klik Add Galley

3. Klik Schedule for Publication

Penyerahan Artikel Secara Daring

The screenshot displays the 'Publication' form in the JI RELAWAN online submission system. The form includes the following sections:

- Schedule for publication in:** A dropdown menu currently set to 'Future Issues'.
- Pages:** A section for entering the page range of the article.
- Permissions:** A section for attaching permissions to the submission, including a text box for the license URL (currently showing 'http://creativecommons.org/licenses/by/4.0'), a dropdown for the license type (currently set to 'CC BY'), and a table for the copyright holder information.

Three blue callout boxes with arrows indicate the steps for submission:

- 1. Pilih Schedule for Publication** (Points to the 'Schedule for publication in' dropdown)
- 2. Isikan halaman artikel** (Points to the 'Pages' section)
- 3. Klik Save** (Points to the 'Save' button at the bottom of the form)

The background shows the JI RELAWAN website interface with a sidebar menu containing 'Tasks', 'Submissions', 'Issues', 'Settings', 'Users & Roles', and 'Tools'. The top navigation bar includes 'English', 'View Site', and 'Jurnal Manager'.

Penyerahan Artikel Secara Daring

The screenshot displays the web interface of the MODELING: Jurnal Program Studi PGMI. The interface includes a sidebar with navigation links: Issues, Settings, Users & Roles, and Tools. The main content area is divided into three sections: Production Ready Files, Production Discussions, and Galleys. The Galleys section is highlighted with a blue arrow pointing to the 'Add galley' button. A blue callout box with white text explains the purpose of this button: 'Di Add Galley upload artikel hasil dari reviewer yang siap publish'. The interface also features a 'Schedule For Publication' button and a 'Participants' section with an 'Add' button. The footer indicates the system is powered by OJS (Open Journal System) and PKP (Public Knowledge Project).

MODELING: Jurnal Program Studi PGMI

English View Site didiksupriyanto

Production Ready Files Search Upload File

Schedule For Publication

Participants Add

Journal manager

Didik Supriyanto

Production Discussions Add discussion

Name Email Last Reply Replies Content

Galleys Add galley

Di Add Galley upload artikel hasil dari reviewer yang siap publish

powered by OJS | Open Journal System

PKP | PUBLIC KNOWLEDGE PROJECT

"Berbagi Bersama Giatkan Publikasi"



SELAMAT MENCOBA..
Jangan Lupa Bahagia...